

**Board meeting – 02 Dec 2019, 11:00-12:30 h, Skype**

**Participants: Hans Renes (HR), president, Sebastian Eiter (SE), treasurer, Alexandra Kruse (AK)  
secretary general, minutes**

**Topics:**

- I. Language of minutes
- II. Working contracts, personal liability of the board members
- III. Frequency of our board meetings
- IV. End of FEAL Erasmus project
- V. Finances I – FEAL clothing
- VI. Finances II - EUCALAND
- VII. PECSRL Special Session
- VIII. Erasmus project preparation biogas and landscape
- IX. Erasmus project preparation MOOC Italy
- X. Eucaland publications
- XI. Board elections GA 2020

**Add I: Language of minutes**

- The minutes of board meetings will remain in English. Only official GA minutes about finances, voting and other statute-relevant matters will have to be translated for the German authorities, e.g. to be provided with the tax declaration or in case of changes in statutes or board members.
- Board minutes shall be circulated to all members, as soon as they approved by the board members. Everyone shall feel informed and encouraged to participate in different tasks for the network.

**Add II: Working contracts, personal liability of board members**

- Sebastian and Alexandra did some research regarding the personal liability of board members, in case one of EUCALAND's employees does not deliver their work or are not able to fulfil their contracts. In order to limit risks of personal responsibility of board members and financial losses of EUCALAND, the best way seems to continue to give only very small and short-term contracts, which can be renewed.
- If EUCALAND once may have bigger projects than Erasmus+, we may have to reconsider the strategy, possibly after consultation with our tax advisor.
- We can still check in more detail (links in German):
  - <https://www.akademie.de/wissen/verein-arbeitgeber-rechte-pflichten>
  - [https://www.brennecke-rechtsanwaelte.de/Der-Verein-als-Arbeitgeber\\_77682](https://www.brennecke-rechtsanwaelte.de/Der-Verein-als-Arbeitgeber_77682)

**Add III: Frequency of board meetings**

- In 2020 we will meet (virtually) more frequently and regularly.
- Planned dates: 13/01, 16/03, 11/05, 08/06, 07/09 (±every 2nd Monday of every second month at 11 o'clock CET/CEST) – Sebastian will send invitations to Skype-for-business meetings. Participants just need to follow the first link.
- Alexandra will set up an agenda and ask for input ca. one week in advance of every meeting. If no issues are proposed, a meeting can be skipped.
- If a meeting is skipped because of board members being not available, an alternative date will be set close to the date of origin.

- The members of the “enlarged board” as defined on the 2018 GA will be invited to all board meetings. Currently these are Martina Slámová, Csaba Centeri, Zdeněk Kučera, and Michael Roth. (As any change in formal board members – as each change of the statutes – includes costly administrative processes (German notary), we still prefer to stay with the minimum no. of three formal board members.)

#### Add IV: End of FEAL Erasmus+ project

- FEAL ended successfully with a very good evaluation of 97/100. It was awarded as (one of?) the most successful projects in Slovakia. Please help to disseminate this success: Link the project’s homepage, the E-Atlas and the publication from your institutions’ homepages
- [https://twitter.com/FEAL\\_ERASMUS](https://twitter.com/FEAL_ERASMUS)
- <https://cs.feal-future.org/en>
- <https://www.feal-future.org/eatlas/en>

#### Add V: Finances I – FEAL closing

Final FEAL payment received	10.818,10 €	OK
1. Refund of privately advanced money <sup>1</sup>	- 3.000,00 €	OK
3. FEAL salaries April	- 1.514,21 €	OK
5. FEAL salaries May	- 1.514,21 €	OK
7. Datev-transmissions	-50,00 €	OK
8. FEAL project management (overhead) 12/2016-05/2019	-3.000,00 €	OK

- The last two years have clearly shown that a financial commitment of EUCALAND within a project is really difficult, as long as we don’t have financial sources other than member fees.
- Therefore, approximately 400 € of the FEAL overhead money will be kept at EUCALAND, so that we end up the financial year with appr. 2000 € as a reserve fund.

Such a reserve is useful for:

- Costs related to board meetings
- Work on homepage and/or databases in order to make our research results available.
- Production of an interactive map that shows our research, photos etc.
- If an own contribution is mandatory in order to participate in a project
- (Publication fees – if absolutely necessary, see Add IX)

#### Add VI Finances II - EUCALAND

- In spite of somewhat increased fees from 2020, we stay at Commerzbank. Alexandra has experienced smooth and quick service by phone, which we consider quite valuable.
- **AK will contact Commerzbank in Dresden, so that Sebastian will get access to our account.**
- Sebastian will take over the accounting as soon as he has access to the bank account. For information Alexandra will send him the recent balance sheet already now.
- Bénédicte will go on taking care of sending out invoices and reminders for member fees.

#### Add VII: PECSRL Special Session

- Hans will be involved in 2 sessions. He is also member of the scientific committee.

<sup>1</sup> Had been necessary as the association has no own funds, on the other hand all external payments had to be done before the end of the administrative period.

- The deadline has passed, but as Yves has asked for EUCALAND, Alexandra will propose two more sessions by the end of this week:
- [Added by 13 Dec: For information: In the meanwhile, both proposals had been submitted and seems to be accepted:
  - New ways for farmers to earn an economically, socially and environmentally sustainable living by Alexandra, Csaba, Zdenek, Sebastian
  - Leisure and agricultural productivity in historic gardens and landscapes. A resource for a sustainable future by Alexandra and Lionella]

#### Add VIII: Erasmus+ project preparation biogas and landscape

- Board agrees to support the proposal.
- Alexandra is working with Johannes and Csaba on the application.

#### Add IX: Erasmus+ project preparation MOOC (Massive Open Online Courses) Perugia

- Board agrees to support the proposal with EUCALAND as member, possibly individual members in addition.

#### Add X: Eucaland publications

- We prefer to stay with „serious journals“ – with high-quality editorial management and without author payments, e.g.: Hungarian Journal of Landscape Ecology (Csaba); Journal of European Landscapes (Hans Renes). (At the moment for free, as they have received funds for the first two years.) <https://journalofeuropeanlandscapes.eu/>
- We prefer to not support the commercial (e.g. MDPI or Springer) Open Access-principles.

#### Add XI: Board elections GA 2020

- President:
  - Hans will retire at the beginning of 2021
  - We need to find a new candidate as President, preferably prior to the 2020 GA.
  - Hans offers to stay available as member of the enlarged board, and could be willing to represent EUCALAND, e.g. in the PECSRL board (however, in the longer run he will resign from that, too). The board is happy to receive proposals for candidates.
- Secretary General
  - Alexandra can only continue if burdens are distributed among more persons, e.g. the enlarged board (cf. Add III).
  - Alexandra reviews the list of tasks which can be shared. We need to find persons to take over tasks on a reliable basis, e.g.:

<ul style="list-style-type: none"> <li>○ Communication officer? Eucaland web page (and twitter account?)</li> <li>○ Members' data base (Zdenek?)</li> <li>○ New Flyer</li> <li>○ Newsletter</li> <li>○ Member fees (Bénédicte)</li> <li>○ Working meeting*</li> <li>○ Colombia (Csaba)</li> </ul>	<ul style="list-style-type: none"> <li>○ GIAHS (Goran)</li> <li>○ Interactive map with photos from e-Atlas and additional collected photos from our yearly working meetings, presentations, articles*</li> <li>○ The e-atlas has to be completed with data from our yearly working meetings, presentations, articles*</li> </ul>
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- **List to be continued.**

- \*Alexandra can support – with experience, data and knowledge, but she cannot do everything alone.